

Sustainable Events Checklist



PLAN WITH PURPOSE

Define your main purpose to guide strategic decisions, partnerships, budget, and key performance indicators.



INCLUDE GOALS IN RFP & CONTRACTS

Attract suppliers with similar sustainability aspirations and send a message to the market that price is not your only determining factor.



SOURCE LOCAL, SEASONAL, PLANT-BASED FOOD

Significantly reduce your carbon footprint while supporting local food growers and catering to increasingly diverse dietary preferences.



REUSE, UPCYCLE, MEASURE, & REDUCE WASTE

Rent and reuse when possible, seek materials made from waste products, manage leftover food and other waste, weigh it and plan to reduce



PROMOTE SUSTAINABLE TRAVEL OPTIONS

Incentivize guests to walk, bike, take transit, offset emissions, and communicate their travel data to you so you can measure your indirect emissions.



MEASURE YOUR GREENHOUSE GAS EMISSIONS

Hire a consultant or access free resources on my website to measure the direct emissions associated with your event.

LEOR.CA

